

Bobby Warren, Mayor
Drew Wasson, Council Position No. 1
Sheri Sheppard, Council Position No. 2
Michelle Mitcham, Council Position No. 3
James Singleton, Council Position No. 4
Jennifer McCrea, Council Position No. 5



Austin Bless, City Manager
Lorri Coody, City Secretary
Justin Pruitt, City Attorney

Jersey Village City Council - Regular Meeting Agenda

Notice is hereby given of a Regular Meeting of the City Council of the City of Jersey Village to be held on Monday, December 19, 2022, at 7:00 p.m. at the Civic Center Auditorium, 16327 Lakeview Drive, Jersey Village, Texas, for the purpose of considering the following agenda items. All agenda items are subject to action. A quorum of the City Council will be physically present at the meeting; however, some Council Members may participate in the meeting via videoconference call. The City Council reserves the right to meet in closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

B. INVOCATION, PLEDGE OF ALLEGIANCE

1. Prayer and Pledge by: Jim Fields

C. PRESENTATIONS

1. Presentation of Employee of the Month Award for December 2022 and Employee of the Year Award for 2022. *Austin Bless, City Manager*

D. CITIZENS' COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the comment is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their comments to the City Council. *Bobby Warren, Mayor*

E. CITY MANAGER'S REPORT

1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2022, General Fund Budget Projections as of November 2022, and Utility Fund Budget Projections – November 2022
2. Fire Departmental Report and Communication Division's Monthly Report
3. Police Department Monthly Activity Report, Warrant Report, Staffing/Recruitment Report, and Police Open Records Requests
4. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report
5. Public Works Departmental Status Report
6. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Budget Summary, and Parks and Recreation Departmental Report

7. Code Enforcement Report**F. CONSENT AGENDA**

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

1. Consider approval of the Minutes for the Regular Session Meeting held on November 21, 2022 and the Town Hall Meeting held on December 5, 2022. *Lorri Coody, City Secretary*
2. Consider Resolution No. 2022-72, appointing an Emergency Management Coordinator and an Assistant Emergency Management Coordinator for the City of Jersey Village. *Mark Bitz, Fire Chief*
3. Consider Resolution No. 2022-73, authorizing an Interlocal Agreement between Harris County and the City of Jersey Village for prisoner confinement services. *Kirk Riggs, Chief of Police*
4. Consider Ordinance 2022-47, approving Revision No. 6 to the City's Personnel Policy to begin December 19, 2022; providing for severability; and providing for repeal. *Austin Bleess, City Manager*
5. Consider Ordinance No. 2022-48, repealing Chapter 6, Article I, Section 6-6 of the Code of Ordinances of the City of Jersey Village, entitled "Transportation or Delivery of Beer or Malt Liquor on Sunday"; providing a penalty; providing for severability; providing for publication; and providing an effective date. *Austin Bleess, City Manager*
6. Consider Ordinance 2022-49, amending the Capital Improvement Fund Budget for the fiscal year beginning October 1, 2022, and ending September 30, 2023, in the amount not to exceed \$31,900 by increasing line item 10-91-7048 (Fire Station Replacement Roof & Gutter) from the Capital Improvement Fund Balance to cover the additional cost for the replacement of gutters during the repair of the roof at the City's fire station. *Mark Bitz, Fire Chief*
7. Consider Resolution 2022-74, approving the City Attorney selection of Julian Ramirez to serve as Prosecutor for the City of Jersey Village Municipal Court. *Isabel Kato, Finance Director*
8. Consider Ordinance 2022-50, amending the Jersey Village Code of Ordinances at Chapter 70 "Utilities," Article II "Service Bills and Rates," Section 70-77 "Computation of Water and Wastewater Bills; when Due; Disconnection for Nonpayment," by adding a new Subsection (d) "Average Monthly Billing Plan for Water and Wastewater Services"; providing a severability clause, providing for repeal, and providing an effective date. *Austin Bleess, City Manager*
9. Consider Resolution No. 2022-75, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 3 for the City of Jersey Village, Texas. *Lorri Coody, City Secretary*
10. Receive update and provide feedback on the golf course clubhouse renderings and project. *Robert Basford, Assistant City Manager*

G. REGULAR AGENDA

1. Consider Resolution No. 2022-76, appointing members to serve as Directors on the Tax Increment Reinvestment Zone Board No. 2 for the City of Jersey Village, Texas. *Lorri Coody, City Secretary*

H. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

I. RECESS THE REGULAR SESSION

Recess the Regular Session to Convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.087 Deliberation Regarding Economic Development Negotiations, Sections 551.072 – Deliberations about Real Property and 551.071 – Consultations with Attorney.

J. EXECUTIVE SESSION

1. Pursuant to the Texas Open Meeting Act Section 551.087 Deliberation Regarding Economic Development Negotiations, Section 551.072 Deliberations about Real Property, and Section 551.071 Consultations with Attorney a closed meeting to deliberate information from a business prospect that the City seeks to locate in Jersey Village TIRZ Number 2 and economic development negotiations, including the possible purchase, exchange or value of real property, related thereto. *Austin Bleess, City Manager*

K. ADJOURN EXECUTIVE SESSION

Adjourn the Executive Session, stating the date and time the Executive Session ended and Reconvene the Regular Session.

L. ADJOURN**CERTIFICATION**

I, the undersigned authority, do hereby certify in accordance with the Texas Open Meeting Act, the Agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located at City Hall, 16327 Lakeview, Jersey Village, TX 77040, a place convenient and readily accessible to the general public at all times, and said Notice was posted on December 14, 2022 at 1:00 p.m. and remained so posted until said meeting was convened.

Lorri Coody, TRMC, City Secretary

In compliance with the Americans with Disabilities Act, the City of Jersey Village will provide for reasonable accommodations for persons attending City Council meetings. Request for accommodations must be made to the City Secretary by calling 713 466-2102 forty-eight (48) hours prior to the meetings. Agendas are posted on the Internet Website at www.jerseyvillage.info.

"Pursuant to Section 30.06, Penal Code (trespass by license holder with a concealed handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a concealed handgun."

"Pursuant to Section 30.07, Penal Code (trespass by license holder with an openly carried handgun), a person licensed under Subchapter H, Chapter 411, Government Code (handgun licensing law), may not enter this property with a handgun that is carried openly."

